

THE STEEPLE CHURCH: DUNDEE (CHURCH OF SCOTLAND)

JOB ADVERT

COMMUNITY ENGAGEMENT PROJECT WORKER

Part-time – 20 hours per week

Salary - £22,561 FTE (£9,669 for the 9 month contract)

The Steeple Church: Dundee is looking to appoint a Community Engagement Project Worker for 9 months in the first instance.

Responsible to a management group including the Parish Minister you will work with a team of volunteers focusing on engagement and practical support for people with mental health issues, those working in the commercial premises around The Steeple Church and those visiting the Steeple building for events. You will also identify and support people to connect to new fresh expressions of Church including café style Church, Messy Church and Alpha courses. Part of your role will be to identify and implement support and training for volunteers in the church to enable them to engage with people in the local community and share their faith.

A Christian with a commitment to active membership of a Christian community you will be able to identify, plan and organise community work and other missional activities.

Further information is available below or via the website <http://thesteepchurch.org>

The successful applicant will be required to join the Protection of Vulnerable Groups Scheme or undergo a PVG Scheme update check prior to taking up post. It is also an Occupational Requirement (Equality Act - part 1, schedule 9), that the post-holder is a committed Christian.

The closing date for applications is 12 noon Monday 5th February 2018.

THE STEEPLE CHURCH: DUNDEE (CHURCH OF SCOTLAND)

JOB DESCRIPTION

Title of Post:	Community Engagement Project Worker
Responsible to:	You will be responsible to the Parish Minister and a management group in the first instance
Terms of Post	This is a part-time appointment of 20 hours per week initially. Full-time equivalent salary is £22,561 per annum. The post is for nine months in the first instance with a salary of £9,669 for the 9 months.
Main Purpose of post:	You will support a team of volunteers to engage and share their faith with the community. There will be a particular emphasis on engagement and practical support for people with mental health issues, those working in the commercial premises around The Steeple Church and those visiting the building for other events.

MAIN DUTIES

To focus the Church's community engagement during the week by:

- Supporting The Steeple Church's 'Open Church' sessions by facilitating the development of a range of activities appropriate for the different communities around The Steeple focusing in particular on those who:
 - work in commercial premises in the city centre
 - have mental health issues and seek a safe place
 - visit The Steeple for a range of activities e.g. international families and refugees
- Identifying and supporting people to connect to new fresh expressions of Church including café style Church, Messy Church and Alpha courses

To develop the capability of the Church community by:

- Working with Workplace Chaplaincy Scotland set up and support the delivery of a chaplaincy team within The Steeple Church to support the community around The Church including retail chaplaincy.
- Identifying and implementing support and training for volunteers in the church to enable them to engage with people and share their faith
- Developing an empowering culture of activity which aims to create a safe environment for people to creatively exercise their gifts.
- Seeking to carry out their remit in a manner that reflects the values and priorities of God's Kingdom

Managing & Reporting Back:

- Provide regular reports on activity to project management group.

Person Specification: Community Engagement Project Worker

	Essential	Desirable
Skills, abilities and knowledge		
Demonstrable ability to identify, plan and organise community work and other missional activity and projects	✓	
Relevant experience within a variety of settings and ministries eg. church and community groups within challenging social cultures	✓	
Proactive approach to networking and co-operative work with partners	✓	
Proven experience and skills in monitoring and evaluation with a demonstrable capability to analyse and use information		✓
Degree in youth/community work/education, or equivalent qualification		✓
Good computer skills		✓
Personal Qualities	Essential	Desirable
An active Christian with a commitment to active membership of a Christian community	✓	
Sympathy with the aims and priorities of emerging church initiatives such as Fresh Expressions	✓	
Effective team player able to lead, develop and delegate as appropriate	✓	
Effective communicator and active listener	✓	
Good time management skills	✓	

Additional Information

Vacancy: Community Engagement Project Worker

Terms and Conditions:

- Salary is equivalent of £9,669 for 9 months (FTE per annum £22,561)
- Normal hours of work will be 20 hours per week; the nature of the work calls for a degree of flexibility, thus hours of work, may vary from day to day and will be agreed in advance
- The post is based at The Steeple Church, Dundee
- There are 5 weeks annual paid leave in each full holiday year which runs from 1 January to 31 December. Entitlement is based on full months worked. There are also 9 statutory holidays for the full year.
- Travel expenses by public transport or by use of own car at rates as agreed by your Employer and reviewed annually.
- The successful applicant will be required to join the Protection of Vulnerable Groups Scheme or undergo a PVG Scheme update check prior to taking up post.
- It is also an Occupational Requirement (Equality Act - part 1, schedule 9), that the post-holder is a committed Christian.
- In order to comply with legislation, all candidates invited to interview, will be asked to provide document(s) confirming their eligibility to work in the United Kingdom.

Please return a CV marked 'Private and Confidential' to either :

office@thesteepchurch.org.uk

Or

The Steeple Church

Nethergate

Dundee DD1 4DG

The closing date for applications is 12 noon Monday 5th February 2018.